Lake in the Woods II

REQUEST FOR SPECIAL USE OF THE CLUBHOUSE

I, (Print)_____, an owner at Lake in the Woods II Condominiums, am requesting use of the clubhouse for the event detailed below. I understand that I must be present during the times of the event, and that I/we are responsible for ensuring that any posted rules and the Additional Requirements below are followed. I/we release Lake in the Woods II Condominiums Association, Inc., from any liabilities resulting from injuries that may occur during the event and hold the Association harmless.

This form must be completed and provided to a Board member, who will review and approve or deny the request. The Board member's determination will be communicated to the requestor in a timely manner. If approved, the Board member will post a notice on the Bulletin Board, notifying owners of the event.

Additional Requirements:

To abide by the rules governing the rental of the clubhouse as published. (see attached copy of Rules and Regs)

Printed Name of Owner/Lessee:_____

Signature: _____ Date: _____

Phone # _____ Email _____

Type of event: _____

Date of Use: _____ Times: _____ to _____

Approximate Number of guests: _____

Will alcohol be served/used during the event? _____Yes/_____No

Date Submitted to Board Member: _____ (Please submit at least 2 weeks before the event)

Date Approved/Denied: _____

Board Member Printed Name: _____

Signature: _____