

# LITWII ARCHITECTURAL BOARD REVIEW/APPROVAL FORM

Please complete this form and submit it, with required documentation, to Brad at Diversified for review. Place the completed form in the Drop Box at the pool, or send to LITWII, 4570 Stack Boulevard, Melbourne, FL 32901.

Date of Submission: \_\_\_\_\_

Name(s) of Owner(s): \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Unit #: \_\_\_\_\_

This Application is Submitted for:

\_\_\_\_\_ Landscaping      \_\_\_\_\_ Windows      \_\_\_\_\_ Front Door      \_\_\_\_\_ Patio

\_\_\_\_\_ Screen Enclosure      \_\_\_\_\_ Patio Door      \_\_\_\_\_ Screen Enclosure Door

\_\_\_\_\_ Garage Door      \_\_\_\_\_ Shutters      \_\_\_\_\_ Flooring      \_\_\_\_\_ Other (Describe):

\_\_\_\_\_

Description of Request (Please attach pictures and give specifications, color description, and any other information that will fully describe doors, windows, shutters, flooring/underlayment etc., that you plan to replace; if requesting buying and adding trees or plants to the common elements, give exact location and types of plantings you are requesting to plant). **FAILURE TO PROVIDE COMPLETE DESCRIPTION AND SUPPORTING DOCUMENTS MAY DELAY YOUR REQUEST.** NOTE: It is the responsibility of the property owner to ensure that all requests conform to all applicable zoning and building regulations, and that approved projects are properly permitted in accordance with all municipal, county, and state requirements.

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**INFORMATION SUBMITTED WITH THIS APPROVAL FORM**

(Check the items on this list that you have included with this form)

\_\_\_\_\_ Written description of the project

\_\_\_\_\_ Diagram of the project location(s)

\_\_\_\_\_ Specifications (i.e., documents indicating appearance, dimensions, materials, colors, etc.)

\_\_\_\_\_ Color samples or color description

\_\_\_\_\_ Other (pictures, brochures, information from the manufacturer/retail store, etc.)

\_\_\_\_\_

**THIS SECTION TO BE COMPLETED BY THE ARCHITECTURAL  
REVIEW BOARD MEMBERS**

Date Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Date Denied: \_\_\_\_\_

Notes/Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_